

## 2022 Joint Powers Board Members

### **Cannon Falls:**

MaryJill Bringgold - council member  
Laura Kronenberger - council member  
Paul Korkowski- citizen

### **Red Wing:**

Erin Buss - council member  
Dean Hove - council member  
Chuck Richardson - citizen

### **Goodhue County:**

Brad Anderson - commissioner  
Linda Flanders - commissioner  
Dan Bender - citizen



# Cannon Valley Trail



## 2021 Annual Report



Prepared by:  
Scott Roepke, Trail Manager  
Karen Slininger, Administrative Assistant

Cannon Valley Trail  
825 Cannon River Avenue  
Cannon Falls, MN 55009

August 2022



## Cannon Valley Trail 2021 Year in Review

### April

The Board approved purchase of a 2011 Ford F450 dump truck from the City of Red Wing for \$25,000.

### May

WKS was hired to produce a design to repair the soil slumping at Mile 14 & Mile 16. The completed design includes change in trail elevation, installation of drain tile and rip rap rock. The Board approved moving ahead with applying for a GMRPTC Grant to make repairs.



## Public Safety/Violations Report Summary

The Trail Staff is often the first to encounter a violation of Trail ordinances and enforcement is an important part of the Trail Manager's job. Certain law enforcement related events and situations occur, some frequently. Two different law enforcement agencies help with enforcement on the Trail. Goodhue County provides a recreation officer and the State of Minnesota provides a conservation officer.

In addition, staff members occasionally participate in locating separated families or missing persons, summoning assistance for injured persons and assisting storm stranded visitors.



### Violation Description

	<u>2020</u> <u>Violations</u>	<u>2021</u> <u>Violations</u>
<u>motorized related:</u>		
vehicles	6	1
ATVs/motorcycles	9	5
snowmobiles (early)	2	3
<u>snowmobiles (late)</u>	<u>6</u>	<u>3</u>
<b>Total motorized related</b>	<b>23</b>	<b>12</b>
<u>non motorized related:</u>		
pets/animals	35	25
general vandalism (not signs)	15	8
weapons/hunting/trapping	6	2
horses	0	0
sign damage/theft	6	2
litter	8	2
dumping	1	0
alcohol	3	0
theft	8	5
harassment	0	0
failure to pay	32	20
camping	4	2
fires	0	0
fireworks	0	0
<u>graffiti</u>	<u>6</u>	<u>3</u>
<b>Total non motorized related</b>	<b>124</b>	<b>69</b>
<b>TOTAL</b>	<b>147</b>	<b>81</b>

**NOTE:** \*To be recorded here, Trail staff either observed directly or discovered evidence or received first person reports of the above violations.

These totals do not include events reported or observed by law enforcement agencies, unless Trail staff was notified or involved.

# Web Site Statistics Summary

The Trail website is helpful by providing information to current or potential trail users. The website provides information such as: trail conditions, history, directions, wheel passes, trail ordinances and programs.

## Visitors

Visitors represent the number of actual people who visited the site.

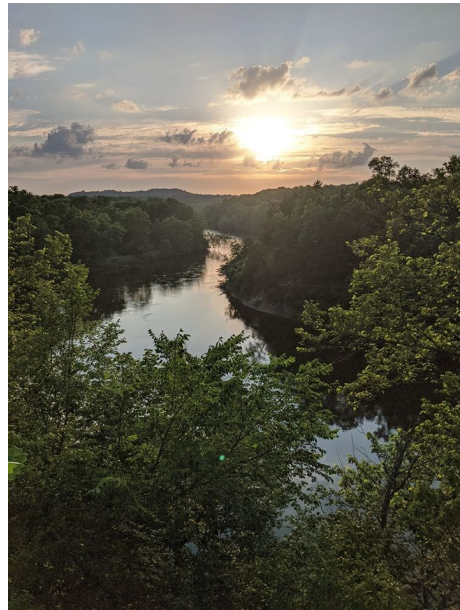
## Visits

Visits represent the number of times the website was visited, without regard to repeat visitors.

	2016	2017	2018	2019	2020	2021
<b>Total Visitors:</b>	53,086	91,789	88,850	63,448	103,995	82,916
<b>Total Visits:</b>	290,611	445,632	294,609	212,053	363,285	336,423

## Newsletters—Emails

Newsletters are being emailed to as many readers as possible, this will help keep expenses down. Currently the CVT has an e-mail list of 9,150 readers.



# Cannon Valley Trail 2021 Year in Review

## August

The CVT Manager and Goodhue County Land Use Management has been working with The Bluffs Pet Clinic concerning a property encroachment issue. No final agreement has been made.

## October

A technology reserve account will be set up beginning in 2022 with annual deposits of \$2,500.

## November

The Service Delivery Improvements project came in under budget. GMPRTC approved using some of these funds to purchase 2 electronic pay stations and 5 steel post self-pay stations to replace current stations. The electronic stations will be placed at OWM and WSA. An additional electronic pay station will be purchased with trail funds for the CF Trail Head.

The JPB approved working with the City of Cannon Falls to purchase and install monument signs near the CF Trail Head. A sign at this location is not grant funded due to location not being on Trail property.

Overhead lighting at the WSA shop areas where updated to LED. Dakota County Electric Association offered a rebate for this.



# Joint Powers Board Summary

The Cannon Valley Trail is administered by a nine-person Joint Powers Board comprised of members from the cities of Red Wing and Cannon Falls, as well as Goodhue County. Members as of December 31, 2021 were:

## **Cannon Falls:**

Mary Jill Bringgold - council member  
Matt Montgomery - council member  
Paul Korkowski - citizen member

## **Red Wing:**

Andy Klitzke - council member  
Dean Hove - council member  
Charles O. Richardson - citizen

## **Goodhue County:**

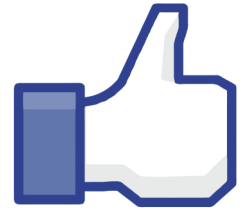
Linda Flanders - commissioner, vice-chairperson  
Brad Anderson - commissioner, secretary/treasurer  
Dan Bender - citizen member, chairman

Eight Joint Powers Board meetings were held in 2021.



# User Comments Summary

The Cannon Valley Trail receives a considerable amount of constructive feedback from those who use and enjoy the Trail. Written comments are often received on the back of the self-pay envelopes left at the pay stations. Below are some the many comments. It is also popular for users to post on FaceBook, Google, Trip Advisor and other media sites.



## General:

Thank you! I will continue to think about my past rides and dream about future rides! Your trail is by far the best trail around. I just had a 6-month dental appointment at Delta Dental in Burnsville. No joke, both the hygienist and dentist said the same thing about CVT. It was so fun to talk about our rides! God is good! Michelle 03/02/21

I have a party in Welch Village today, 4-17-21 and I used the trail to get there. I love the trail. I will see you soon. Jacob

Fantastic! Loved they blow the debris off! Well maintained! Beautiful views of the river! Tim 7/21/21

Beautiful Trail! Could use a good re-paving though..... Mim 08/12/21

Need to make a trail from Cannon Falls Campground to Mail Trail! Thanks!! Christi 08/18/21

Loved it! Beautiful Trail! 08/18/21

I must say that trail needs lot of attention from mile marker #10-11 & from #16-20. 9/2/21

Took a vacation day, hope to enjoy today's visit on trail. Has been over 2 years since last came here to ride. I always enjoy it. You guys do a super job in its care. Scott 9/7/21

# Fund Balance Summary

Account Balance	31-Dec-20	31-Dec-21
<b>Total Equity</b>	<b>\$920,516.51</b>	<b>\$ 1,031,437.17</b>
<b>Commitments</b>		
Contingency fund	\$100,000.00	\$100,000.00
Asphalt escrow balance	\$184,762.23	\$194,762.23
Bridge escrow balance	\$41,621.31	\$44,121.31
Special Project Fund	\$50,000.00	\$50,000.00
Capital Improvement Fund	\$129,050.00	\$129,050.00
Trail Maintenance Fund	\$268,312.24	\$268,312.24
<b>Total Commitments</b>	<b>\$773,745.78</b>	<b>\$786,245.78</b>
<b>Non-committed Funds</b>	<b>\$146,770.73</b>	<b>\$ 245,191.39</b>

## Asphalt Escrow Fund Summary

Beginning balance	\$184,762.23
Contributions	10,000.00
2021 Expenses	<u>0.00</u>
<b>Balance</b>	<b>\$194,762.23</b>



## Bridge Escrow Fund Summary

Beginning balance	\$41,621.31
Contributions	2,500.00
2021 Expenses	- <u>0.00</u>
<b>Balance</b>	<b>\$44,121.31</b>

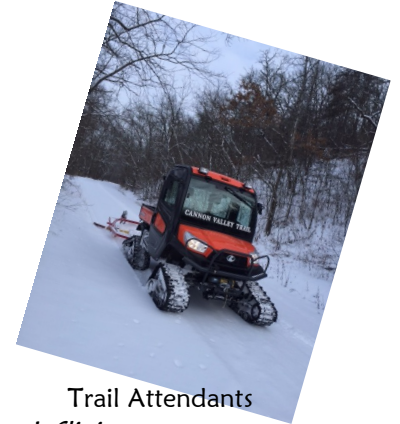


# Staff/Office Summary

15 part-time employees and numerous volunteers assisted Trail Manager, Scott Roepke. The employees were:  
Administrative /Financial Assistant—*Karen L. Slininger*

## Trail Laborers

- \* *Darwin Bartlett*
- \* *Luther Luhman*
- \* *Gary Anderson*
- \* *Paul Johnson*
- \* *Ron Freeberg*
- \* *Glen Lundell*



## Trail Attendants

- \* *Karen J. Slininger*
- \* *Bill Betcher*
- \* *Judy Betcher*
- \* *Matt Chowen*
- \* *Dan Forsythe*
- \* *Adam Korkowski*
- \* *Todd Prink*



Voices of the Valley Coordinator—Brenda Owens

Volunteer Coordinator—Gene Groebner

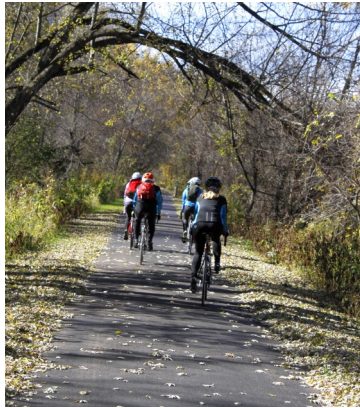
## Trail Facts:

- Hours worked by staff throughout the year totaled 5,755.25; 2,204.74 hours less than budgeted.
- About 30 volunteers assisted with Voices of the Valley and maintenance projects.

# Use Summary

Use of the Trail in 2021 was down 27% compared to use numbers in 2020.

## Estimated visitor use days:



The number of visitors on the trail is estimated using counter numbers, sales records, and assumptions based on survey results.

A visitor use day is one person on the trail for up to one day.

Guests from 45 Minnesota cities, 16 other states and 2 other countries signed the guest book in Welch. Many others posted comments on Google.

Activity	2016	2017	2018	2019	2020	2021
Bicycling	82,466	81,220	78,006	76,023	146,247	106,864
Inline Skating	5,264	5,264	4,979	4,853	9,335	6,821
Pedestrian	8,773	8,640	8,299	8,088	15,558	11,369
Skiing	500	750	700	700	800	800
<b>Total</b>	<b>97,003</b>	<b>95,794</b>	<b>91,984</b>	<b>89,664</b>	<b>171,940</b>	<b>125,854</b>



# Wheel Pass Program Summary

Wheel Pass sales are a major source of revenue for the Trail. Passes are required for those age 18 and older who are on bicycle, in line skates, or similar. 2021 rates were \$5.00/day or \$25.00/season (including sales tax). Discounted rates for the season pass are available to purchasers of 50 - 99 or 100+. In addition, discounted daily rates are available to organizers of group events. On an annual basis, about 65% of all trail users are required to have Wheel Passes. The other 45% are trail users who are under the age of 18 or the activity the trail user is enjoying does not require a pass.



Pass	Value	2021 Total Sold	2021 Total Value	2020 Total Sold	2020 Total Value
Daily	\$5	10,043	\$50,215	12,085	\$60,425
Daily - self purchase	\$5	6,025	\$30,125	10,434	\$52,170
Daily - Internet	\$5	4,928	\$24,640	8,898	\$44,990
Season	\$25	1,715	\$42,875	1,677	\$41,925
Season - Internet	\$25	1,279	\$31,975	1,418	\$35,450
Group	Varies	42	\$1,270	39	\$195
<b>Total Value</b>			<b>\$181,100</b>		<b>\$235,155</b>
<b>Expenses (Pre-Deposit Deductions)</b>					
Friends Coupons Redeemed				-\$337	-\$1,614
Discounts/Pass Replacements				-\$6,741	-\$6,083
Donated Passes				-\$2,375	-\$1,950
<b>Deposited</b>				<b>\$171,646.</b>	<b>\$225,508</b>
Sales Tax Liability				-\$11,789	-\$15,489
<b>Net Wheel Pass Revenue</b>				<b>\$159,857</b>	<b>\$210,019</b>



# Capital Improvement Account Expenses

**Project 1. Asphalt Fund** - Every year the Trail puts money into a separate account specifically for maintaining the asphalt. This year, the Trail put \$10,000.00 into the asphalt account. The total number of dollars in this account now stands at \$194,762.23 as of December 31, 2021. Money in the asphalt account can only be spent on asphalt repair, general asphalt upkeep and for asphalt replacement.

**Project 2. Bridge Fund** - The bridge fund account is set up for bridge replacement and repairs in the future. The Joint Powers Board put \$2,500.00 into the bridge fund in 2021. The total number of dollars in this account stands at \$44,121.31 as of December 31, 2021.



**Project 3. Prairie Restoration** – A Conservation Partners Legacy grant helped fund restoration of prairie areas at Miles 2 and 16.5. This was a three year project which started in 2019. The project was completed in the fall of 2021. The total cost of this project was \$24,900.

**Project 4. Vault Toilet and Sign Improvement** – Greater Minnesota Regional Parks and Trails Commission through Legacy Funds is helping fund the project. This is a three year project which started in 2020. The completion of this project will take place in June of 2022. This project includes new sign design, signs that communicate the needs of trail users and the installation of two vault toilets. The toilets will be located at Anderson Memorial Rest Area at Mile 3.8 and Cannon Bottom Road at Mile 15.3. The total cost of this project is \$121,000.

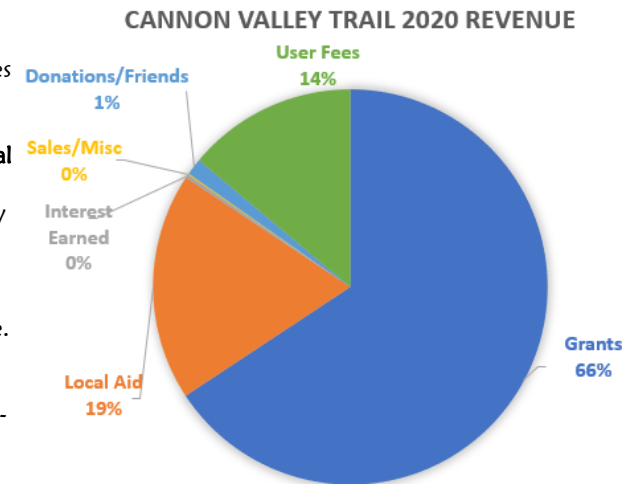
**Project 5. Phase 2 Bridge Replacement**– Greater Minnesota Regional Parks and Trails Commission through Legacy Funds is helping fund the project. This is a three year project which started in 2021. The completion of this project will take place in June of 2023. This project includes replacing four bridges at a total project cost of \$996,400.



**Project 6. Mile 14 and Mile 16 Slope Failure Repair Project** – Engineer work was completed for preliminary design and cost estimate to repair the slope failure issues at Mile 14 and 16. Engineering costs were \$6,432.

# Financial Reports

The Cannon Valley Trail has one main account that includes four sub-accounts: **Revenue, Maintenance and Operations, Friends of the Trail and Capital Improvement.** The financial accounts of the Cannon Valley Trail are administered by the City of Red Wing. The accounts are tracked concurrently at the Trail office. The financial summaries presented here are either condensed versions of the sub-accounts prepared by the City of Red Wing or reports prepared by Trail staff. Only the City of Red Wing reports are considered official.



## Revenue Summary

Revenue	2021 Budget	2021 Actual
Other Federal Grants & Aids	\$ 871,206.00	\$ 24,736.93
Goodhue County Share	\$ 140,379.00	\$ 140,379.00
Red Wing Share	\$ 97,418.00	\$ 97,418.00
Cannon Falls Share	\$ 48,708.00	\$ 48,708.00
Wheel Pass Sales	\$ 110,000.00	\$ 171,646.46
Ski Pass	\$ 3,200.00	\$ 4,060.00
Book Sales	\$ 75.00	\$ 175.07
T-shirt Sales	\$ 2,000.00	\$ 3,835.00
Interest - deposits/investments	\$ 7,000.00	\$ 523.09
Donations - friends of the trail	\$ 6,000.00	\$ 10,485.00
Donations - special projects	\$ -	\$ -
Donations - CVT Wall	\$ 1,000.00	\$ 4,625.00
Donations & contributions	\$ 2,000.00	\$ 7,978.20
Refunds/wheel pass refunds	\$ -	\$ 18.20
Other Misc/Rebates	\$ -	\$ 3,738.67
Sale of Assets	\$ -	\$ 11,525.70
Transfer from General Acct	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,288,986.00</b>	<b>\$529,852.32</b>

## Operating/Maintenance Account Summary

	<u>*2021 Budget</u>	<u>*2021 Actual</u>
wages - full time	\$70,475.93	\$70,222.92
wages - seasonal/ part-time	\$102,249.40	\$81,285.05
PERA	\$8,137.15	\$7,257.03
FICA	\$13,060.49	\$11,487.12
employee disability Ins	\$3,800.00	\$595.59
Workman's comp insurance	\$8,188.00	\$6,170.64
<b>Sub-Total Personnel</b>	<b>\$205,910.97</b>	<b>\$177,018.35</b>
office supplies	\$775.00	\$2,779.67
printed forms	\$7,250.00	\$7,093.49
envelopes/letterhead	\$175.00	\$287.12
other operating supplies	\$250.00	\$9,120.27
postage	\$1,000.00	\$1,156.12
motor fuels	\$6,000.00	\$4,972.48
uniform allowance	\$500.00	329.00
chemicals	\$1,500.00	\$1,427.46
rock/asphalt	\$1,200.00	\$289.12
equipment parts	\$3,000.00	\$3,900.08
tires	\$500.00	\$219.90
building repair	\$1,000.00	\$232.78
trees/landscaping	\$200.00	\$0.00
Sign repair materials	\$500.00	\$45.87
motor vehicle repair supplies	\$1,000.00	\$1,102.13
other repair/maint. supplies	\$2,500.00	1,496.33
small tools	\$450.00	\$519.05
safety equipment	\$400.00	\$90.91
merchandise for resale	\$3,500.00	\$2,558.00
<b>Sub-Total Supplies</b>	<b>\$31,700.00</b>	<b>\$37,619.78</b>
training	\$200.00	\$0.00
professional/ web services	\$6,700.00	\$7,202.00
telephone/internet services	\$4,000.00	\$4,136.07
travel/conference	\$0.00	\$0.00
meals	\$250.00	\$15.75
mileage reimbursement	\$250.00	\$218.96
marketing/advertising	\$3,000.00	\$1,826.44
general notices	\$100.00	\$0.00
insurance	\$7,900.00	\$5,556.57
electricity	\$2,100.00	\$2,228.44
equipment repair and maintenance	\$2,200.00	\$1,046.32
equipment rental	\$1,000.00	\$0.00
toilet rental/pumping/supplies	\$2,500.00	\$3,749.83
bank charges/ E-commerce fees	\$200.00	\$3,436.75
dues	\$1,000.00	\$1,030.00
refunds	\$175.00	\$0.00
other Misc/Operating Supplies	\$1,200.00	\$581.61
<b>Sub-Total Services</b>	<b>\$32,775.00</b>	<b>\$31,028.74</b>
<b>TOTAL EXPENSES</b>	<b>\$270,385.97</b>	<b>\$244,181.75</b>

## Friends of the Trail Account Summary

Friends of the Trail is a citizen membership based organization under the direction of the Joint Powers Board. Its function is to assist the Board in the development and management of the Trail. Annual membership rates start at \$10 with most members joining at the Prairie Level(\$25-49) The existence of the organization has been beneficial in generating support for grants and political action and in keeping the public informed of Trail events through the organization's quarterly newsletter. The Cannon Valley Joint Powers Board is grateful for this support.

<u>Friends of the Trail</u>	<u>*2021 Budget</u>	<u>*2021 Actual</u>
office supplies	\$ 40.00	\$ 0.00
printed forms	\$ 250.00	\$ 0.00
postage	\$ 150.00	\$ 0.00
<b>TOTAL EXPENSES</b>	<b>\$ 440.00</b>	<b>\$ 0.00</b>



## Capital Improvement Account Summary

The capital improvement account includes projects such as facility development, equipment purchases and substantial maintenance activities such as asphalt repair.

All expenditures in the capital improvement account are project-based. Expenses are presented on that basis.

<u>Project</u>	<u>2021 Budgeted</u>	<u>2021 Actual</u>
Asphalt Fund Reserve	\$10,000.00	\$10,000.00
Bridge Fund Reserve	\$2,500.00	\$2,500.00
Asphalt Crack Filling	\$2,000.00	\$0.00
Spring Creek Bridge	\$1,000.00	\$717.74
Engineering Costs for Mile 14 & 16	\$24,000.00	\$6,431.50
Native Prairie Restoration	\$24,900.00	\$11,016.75
Tractor Mower	\$8,700.00	\$10,500.00
Trail Counters	\$10,535.00	\$10,745.00
Signage/Vault Toilets	\$121,000.00	\$17,042.12
Bridge Replacement - Phase 2	\$996,400.00	\$72,878.68
Dump Truck	\$0.00	\$25,000.00
<b>Total Capital Improvement Expenses</b>	<b>\$1,201,035.00</b>	<b>\$166,831.79</b>